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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

**APPLICANT: R. STEVENS TULL**

**SERIAL NO.: 10/022,560**

**FILED: 12/14/01**

**GROUP ART UNIT: 3635**

**DOCKET NO.: TOW-008**

**FOR: CUSTOMIZABLE BOAT T-TOP AND METHOD OF INSTALLATION**

**ATTORNEY DOCKET NO: TOW-008**

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Commissioner of Patents and Trademarks Washington, D.C. 20231, on 3/1/02

[Signature]

Hon. Commissioner of Patents  
and Trademarks  
Washington DC 20231

Sir:

Applicant, through its undersigned attorney, hereby submits the following for filing:

- 1) Declaration and Power of Attorney executed by Applicant;
- 2) Preliminary Amendment;
- 3) Information Disclosure Statement;
- 4) Formal Drawings;
- 5) copy of Notice to File Missing Parts of Non-Provisional Application;
- 6) A check of \$65.00 for filing fees; and
- 7) Return Postcard.

[illegible]

Arthur M. Peslak, Esq.  
Reg. No. 35, 462

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#13

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE



APPLICANT: R. STEVENS TULL

SERIAL NO.: 10/022,560

FILED: 12/14/2001

FOR: CUSTOMIZABLE BOAT T-TOP AND METHOD OF INSTALLATION

GROUP ART UNIT: 3635

DOCKET NO.: TOW-008

TRANSMITTAL OF FORMAL DRAWINGS

Hon. Commissioner of Patents  
And Trademarks  
Washington DC 20231  
Attn: Official Draftsperson

I hereby certify that this correspondence is being  
deposited with the United States Postal Service as  
first class mail in an envelope addressed to:  
Commissioner of Patents and Trademarks  
Washington, D.C. 20231, on 3/15/02

Dear Sir:

Applicant, through his attorney, hereby respectfully submits 7 sheets of formal drawings in full compliance with the draftsman's objections.

March 15, 2002

Respectfully Submitted,

By: \_\_\_\_\_

80 Scenic Drive, Suite 5  
Freehold, NJ 07728  
732-761-1610

Arthur M. Peslak, Esq.  
Reg. No. 35, 642

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UNITED STATES PATENT AND TRADEMARK OFFICE

 COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
 www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/022,560	12/14/2001	R. Stevens Tull	TOW-008

CONFIRMATION NO. 3768

## FORMALITIES LETTER



\*OC00000007326398\*

 MANDEL & PESLAK, LLC  
 Suite 5  
 80 Scenic Drive  
 Freehold, NJ 07728

Date Mailed: 01/17/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

03/26/2002 10:00:00 AM

11/01/01